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7. Quality / Acceptance

Make clear what was checked, what remains uncertain, and what exact version was accepted.

Date / Time	Project / Initiative	Record / Tracking No.	Status / Version

Purpose	Separate production quality, evidentiary confidence, interpretation, and final acceptance.
Use when	work is consequential, multiple checks are involved, or later correction must be traceable to the accepted version.
Book / Guide reference	The AI-Enabled One-Person Firm — Practitioner Field Guide 5; Quality / Acceptance Record 6.D
Item / Version Under Review	**Audience / Intended Use**

Quality and acceptance status

Check / Question	Method / Reviewer	Result / Finding	Action / Status

Key questions	• What uncertainty did each check address? • What did the check establish? • What remains for judgment or acceptance?

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Key considerations	• Polished wrongness • Human reviewer fallibility • Counterbalance purpose • Delivered version vs later knowledge
Possible next moves	• Correct and recheck • Seek counterbalance • Hold affected work • Accept identified version

Unresolved Evidence / Exceptions

Acceptance / Authorization

Correction / Update Trigger